

FIELD EQUIPMENT FOREMAN

LOCATION: TBD, Field Based

DATE: Ongoing

JOB TYPE: Full-Time, Exempt

SUPERVISOR: Vice President, Equipment and Transportation

DEPARTMENT: Equipment

APPLY: Submit resume and cover letter to: HR@precisionpipelinellc.com

COMPANY OVERVIEW

Precision Pipeline, LLC, (PPL) is the first pipeline contractor uniquely designed to work within today's stringent pipeline industry. Known as the "Next Generation Pipeline Contractor," PPL has built a foundation of forward-thinking industry veterans to specialize in mainline cross-country pipeline, pipeline looping, laterals, rehabilitation and station construction.

SUMMARY

Responsible for tracking, maintaining and managing assets needed to complete construction projects.

DUTIES INCLUDE, BUT ARE NOT LIMITED TO:

- Receiving and Verifying Equipment
- Assisting With Delivery Logistics
- Documenting Asset Condition Upon Arrival
- Preparing Equipment to Be Sent to the Right-Of-Way
- Tracking Assignments and Location of Assets
- Collecting and Processing Asset Shipping and Receiving Documents
- Collecting and Processing Asset Inspection Forms
- Collecting and Processing Asset Maintenance Forms
- Collecting and Processing Repair Documentation
- Collecting and Processing Driver Paperwork
- Preparing a Variety of Asset Reports
- Analyzing Asset Utilization
- Validating Invoices
- Preparing Equipment to Be Returned to the Vendor or to Be Sent to the Next Job
- Documenting Asset Condition Prior to Shipment
- Training Additional Field Personnel on Asset Management Database (If Needed)
- Communicating With Home Office and Field
- Communicating With the Master Mechanic

WORK RELATIONSHIPS AND SCOPE

Reports directly to the Vice President of Equipment and Transportation and works with Master Mechanic on site. Additionally, the equipment manager works closely with employees in the home office, field purchasing agents, project managers, foremen and vendors.

KNOWLEDGE, SKILLS AND ABILITIES

Three or more years of experience in pipeline construction is required. The ideal candidate will have a pipeline background with knowledge of the industry and the equipment utilized, possess strong computer skills, have a concept of how equipment relates to job cost, be a self-starter and have both a respectful yet respectable demeanor.

Must Possess:

- Organization Skills
- Very Acute Attention to Detail and Accuracy
- Ability to Operate Technology With Ease
- Ability to Effectively Perform Multiple Tasks and Responsibilities
- Effective Communication Skills
- Ability to Interact Professionally With a Wide Variety of People and Situations, as well as the Ability to Succeed Independently
- Ability to Deal Effectively With Time Pressures, Stress and Rapidly Changing Priorities

WORKING CONDITIONS

Working conditions will vary from an office environment to construction sites and yards. Working away from home for long periods of time.

MEASURES OF PERFORMANCE

- Quality, Accuracy, Thoroughness and Reliability of Work Performed
- Vigorous Pursuit of PPL's Best Interests
- Conducts Business Ethically
- Maintains Integrity of Confidential Business Information
- Positive Working Relationships With Employees and Customers
- Effectiveness of Interpersonal Communications
- Establish and Maintain the Trust and Respect of Vendors, Customers, Management and Employees
- Timeliness and Meeting Required Deadlines and Schedules
- Quality of Business Decisions Made

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